YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**CHANDRAWATI TEWARI KANYA SNATKOTTAR MAHAVIDYALAYA KASHIPUR**
• Name of the Head of the institution	**DR. KIRTI PANT**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**05947-278316**
• Mobile no	**9837192150**
• Registered e-mail	**ctcollege_kashipur@rediffmail.com**
• Alternate e-mail	**ctcollege.kashipur@gmail.com**
• Address	**SATYENDRA CHANDRA GUDIA MARG , OPPOSITE G.G.I.C.**
• City/Town	**KASHIPUR**
• State/UT	**UTTARAKHAND**
• Pin Code	**244713**
2.Institutional status	
• Affiliated /Constituent	**AFFILIATED**
• Type of Institution	**Women**
• Location	**Urban**

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**KUMAUN UNIVERSITY**
• Name of the IQAC Coordinator	**DR. DEEPA CHANIYAL**
• Phone No.	**05947278316**
• Alternate phone No.	**05947278316**
• Mobile	**9012802838**
• IQAC e-mail address	**deepuchaniyal@gmail.com**
• Alternate Email address	**prachidhaulakhandi@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	NA
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	NO

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.82**	**2021**	**16/11/2021**	**15/11/2026**

6.Date of Establishment of IQAC	**10/08/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**00**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Motivating departments for conducting departmental meetings

2. Feedback collection from students on a regular basis

3. Data collection for preparation of SSR throughout the year

4. Promoting best practices amongst students to maintain decorum in the college which includes morning assemblies and college uniform.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
All departments were encouraged to organize webinars and conduct special lectures to improve academic atmosphere	1. Webinar on Emerging Trends in IT was conducted on 8 September 2020 by Department of IT
Nil	2.Webinar on Revised Accreditation Framework of NAAC was conducted on 9 October 2020 by IQAC Cell
Increasing availability of Reference Books in the Departmental libraries	Notice sent to students regarding accessibility to reference books in the library and maintaining register for the same

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	01/02/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	9

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	1149

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	398

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**371**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**28**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**28**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**20**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**14.90316**
4.3 Total number of computers on campus for academic purposes	**20**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Kumaun University since 1989. The

college is guided by its Vision & Mission. Apart from completion of syllabus the college provides opportunities to students by which they can find a source of earning. A number of soft skill & professional development programmes are conducted. A number of career counseling programs are also conducted within the campus. The college functions through a number of committees such as Cultural Committee, Grievance Redressed Committee, Admission Committee, Examination committee etc. These committees hold regular meetings as and when required. The commencement of academic year is done by conduction of Orientation programme for students. The PO's & CO's are discussed with the students in the beginning of every academic session. Timetable is displayed on the Bulletin Board. Attendance registers are made available to the teachers. The IQAC strictly asks the departments to ensure maintenance of proper attendance registers. To boost digital learning the students are motivated to create their e-mail id's also.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared in the beginning of every academic year. It helps in efficient & smooth functioning of the college. It is made in keeping with the Kumaun University calendar. The time table helps in timely completion of the syllabus as well as conducting extracurricular activities . The calendar bears an outline of activities of national events like 15th August, Gandhi Jayanti, Republic Day & Festivals like Holi & Diwali. Some dates have been fixed for internal assignments also, in keeping with examination dates.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum	C. Any 2 of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being a girl's college it becomes mandatory to inculcate a sense of hygiene to girls. Therefore vending machines have been set up in association with Rotary club & Inner Wheel club Kashipur. On respective occasions a number of activities are held to help students connect with the society & understand their responsibilities towards society. It is through N.S.S that a number of campaigns on social awareness are held, such as girl child education, women empowerment, banned use of plastics etc. Blood donation camps & regular health check up camps are also held. Plantation of trees & clean India drive are other activities conducted on special events. Anti-ragging committees strictly adhere to anti- ranging norms. Industrial visits are organized & timely projects are assigned to students to give them first hand practical knowledge.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

09

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	D. Any 1 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

438

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

171

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners. The college admits students from various socio-economic backgrounds. The college conducts every possible measure to assess the learning levels of its students. The students are counselled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Opportunity is also given to the students for changing their options if they are not able to cope with the courses they have selected. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis. Advanced learners are encouraged to become class mentors. Extension lectures and exposure visits to different colleges, industrial units, power projects, archeological sites, diversity rich areas, geographical sites etc and universities are regularly conducted.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1149	28

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. Chandrawati Girls PG College always encourages student-centric learning through various methods such as brain storming group discussions, quiz competitions, presentations and project work in participative learning and problem solving methodologies. Regular participative activities viz., group discussions, projects, field visits, educational tours, seminars, extension lectures are organized in the college and the students actively participate in these activities within and outside the college. Students are given individual projects and class assignments for focusing on self study and to encourage independent learning. Different student support systems are available in the college like Library, Computer Lab, Reading Room, ICT based classrooms (Smart Classrooms). Students are trained for Basic Life skills such as First Aid, Self Defense, Swachh Bharat and Personal Hygiene and Sanitation. Besides classroom learning, college gives high importance to all-round development of students through extra-curricular, cocurricular and field based activities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares are available

online and integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, WhatsApp group, Telegram, Zoom and Google Meet etc. Wifi facility is also available in the campus for the students and staff. Syllabus is made available on the the website of the Affiliating University.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

292

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations . Date sheets and notifications of Internal assessment is circulated in classrooms, displayed on notice boards.The teachers help students in grasping the correct essence of the questions asked, whenever such an inquiry is raised. If any tabulation error is found or is communicated, necessary corrections are duly made by the concerned authority and correct information is passed to the University accordingly. Due care and track is mentioned till completion of assignments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Most of the grievances related to the examination are received after declaration of results by the Kumaun University. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to University by the examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Whereever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator Examination for speedy Redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a viz conduct of tests, the concerned teachers wholeheartedly show their concern and attention is given to the student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the stated Programme and Course outcomes of the Programmes offered by the institution. The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses,

which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution. The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination /lab examination) depending upon course type is also used for the process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

371

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.ctcollegeksp.com

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For proper functioning of the college a number of committees have been setup. The various committees come into action as & when required. There are some major committees which work hard to involve students & enriching their skills in various aspects. 1. The career counseling cell plays a vital role in conducting career counseling programmes, so that students may pave the right way to their career, through the subjects that they have opted in the respective program. 2. The placement cell works hard to locate job opportunities for undergraduate & postgraduate passing out. It has been persistent in keeping in touch with reputed firms. This year the placement cell is trying to facilitate contacts between companies & graduates. The placement cell organizes timely meetings to motivate students to aspire for higher studies & guiding them for competitive exams particularly NET, SET, & CAT. 3. The N.S.S helps the students to get exposure to social issues such as Girls child education, Child labor, Ban on use of Plastic, Voting rights, hygiene & health. The seven days camp organized every year sensitizes the students to

social issues & reaching out to the rural mass & transferring knowledge to them regarding their role in uplifting the society.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File]()
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File]()

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File]()
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

N.S.S started in the institution in 2002. Presently there are two units of 100 students each. A number of campaigns are held on Blood Donation Day, AIDS day, State foundation & competitions are organized. In the year 2020-2021 special campaign was held in the Mahespura area wherein common man was made aware of their voting rights , cleanliness, protection from corona, vaccination drive etc. Students were also given yoga training every morning during the campaign. On various occasions poster competition & slogan competition were also organized as on 15th Dec. 2021. Apart from the above, Nukkad natak was also organized on 28th Dec 2021 on environment protection.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Response: Response:- • The institute has well-furnished infrastructure with plot area of 259351 sq.mtr out of which covered ground floor area is 1448.50 sq.mtr. The institute has 19 lecture rooms, 7 laboratories and 1 conference hall. • College also has 5 staffrooms including Principal's room. Besides this college also has 1 disabled friendly room. College also provides 1 room for student's recreational activities. • The classrooms are well – lit with facility of lighting, fans, natural ventilation and coolers. The classrooms are of sufficient size to accommodate the necessary student strength. • There are total 7 laboratories. Home Science lab is well furnished with 17 stitching machines & electronic swing machine. There is one multipurpose kitchen and food lab having 10 gas stoves, microwave, OTG, Refrigerator and 3 water purifier. • Drawing Lab provides adequate number of Casals, drawing boards, brushes and colours to students. • Computer lab is well equipped with computers having high speed internet connection. • All the labs have adequate equipment's & instruments, necessary furniture maintained with proper case and lab rules. • A multipurpose hall is there which can be substituted as auditorium when required. • A ground with limited area sometimes used for sports activities. • The Office well equipped Photostat machine, printers, scanners, laptop and handy cam. There are total 25 working computers in college. • CCTV surveillance is available at all strategic locations. There is generator, water coolers and fire-extinguishers at appropriate locations. • Besides this college gives free wireless network connectivity to students. There are two vending machinesfor providing sanitary napkins to girls. • Staff

room is well furnished with almirahs, microwave, coffee/tea vending machine and refrigerator. There are total 7 AC's installed in some rooms. Room heaters are provided during winters. • To enhance the quality of education college also has LCD projector & overhead projectors. There are bulletin boards at the entry of every classroom for the display of relevant information to students which is also updated time to time by the students. The merit board displays the list of meritorious student's overtime. • The college has a very spacious and well-furnished library. Which has a reading hall of capacity of 20 is available. • Canteen is available for staff & students. • Proper checks, periodic inspections, review grievances redressal, suggestion box, feedback from students, alumni and parents help us in keeping & maintaining the conducive learning environment of the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- As per the guidelines of Kumaun University, Nainital our college forms students' union every year through students' elections. The main objective is to involve the students' in improving the academic co-curricular, cultural and extra-curricular activities and to develop leadership qualities, event management etc. among the students. Several activities like social gathering, sport meet, annual day celebration etc are organized by the college which is supported by student union. There is a staff sports committee to direct and organize all the sports activities. Cultural Event Facilities: -For cultural events, an auditorium/multipurpose hall and oneopen air stage is available. Sound system and musical instruments are made available as and when required. College has some musical instruments such as harmonium, tabla, sitar, dholak. PCollege also provides dressesfor various traditional dances performed by students on various cultural events. Indoor Sports Facilities: -College provides various facilities for some indoor games such as carom, chess and table tennis. Outdoor Sports Facilities: - Three institutionscome under the admiristration of single management. These are C.T.Girls P.G. College, Kashipur, Pt. GovindBallabh Pant Inter College, Kashipur and S.C. Guria Institute of Management & Technology out of which C.T.Girls P.G. College and

Pt. G.B.P. Inter College shares a common playground for sport meet. Outdoor games organized by the college on this play ground are volleyball, kabaddi, football, khokho, cricket, badminton, basketball. All these sports are conducted under the supervision of our part time sports coach. Prior to final event, sometimes practice of these sports activities takes place in stadium. Proper arrangement of drinking water is available at the sports ground. A first aid box is also maintained for the treatment of minor injuries and sickness. Yoga: - Programs of yoga are organized in multi-purpose hall/ auditorium regularly, special yoga programs are organized on International Yoga Day.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.16625

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

ChandrawatiTiwari Girls P.G. College has a well-equipped library. The library contains 15942 total numbers of books. It contains books of different subject of B.A. level. The total number of books on Education is-448, Economics-444, Music-198, English-1239, Drawing & Painting-210, Sanskrit-482, Computer Science-111, Political Science-826, Sociology-804, Home Science-648, Maths-64. B.Com Level, IT/B.A., B.Com text books-372. Total Books-2222. The library has both Hindi as well as English Dictionaries. Hindi-06, English-07, Combined Dictionary of Sanskrit/Hindi/English Subject-02 and Urdu-1. The library has M.A. level books of Economics-304, Sociology-508, Drawing & Painting-362, Home Science-990, English-1439 and Hindi-697. The college library also have books on competitive Exams, like Banking, SSC, UGC NET/SET, CMAT, IBPS BANK, JAVA PROGRAMMING, COURSES, COMPUTER COURSES, BBS/BBA/BBM/UPSC TIER.Booksin B.Ed. Department are 5900 and 13 journals.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.39732

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational institutions due to evolving standard of education and flexibility offered by the Internet – universities, colleges, educational institutes etc., are keenly stepping forward to setup secured and stable wired or Wi-Fi network campus for their students. As per the

current market trend, most of the students like to carry 3-4 devices with them like mobile, tablets, laptops, ipods etc. with them to the college as these devices devour bandwidth, colleges and universities are struggling hard to keep up with the bandwidth demand. Educational institutions have major requirements of user access control, control over bandwidth consumption and differentiated policy control for management faculty's access and students' access. These campuses with wired and wireless internet access require seamlessly roaming facility to access internet from class room to library to labs and residential areas. Laying complete network with different vendor solution would be very costly effort and difficult to manage the technical issues. Education institutes require cost-efficient comprehensive solution that offers all the advance facilities and features in single platform with single point of contact for technical support. Currently we are using Airtel and Dlink. Campus is having about 50 MBPS of high speed internet facility. The institute has a 24x7 Wi-Fi facility in the college campus for the students' and faculty members to avail internet connection at any place in the college. The connectivity through a fully networked campus with state of the art IT infrastructure, computing & communication resources, offers students' the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars. Also using cyber roam firewall to prevent illegal access of internet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.90316

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

ChandrawatiTiwari Girls PG College, Kashipur has established systems and procedures for maintaining and utilizing the Institutional facilities. The college administration, departments and committees are responsible for the functioning of various tasks related to the physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. The various committees chalk out plans for effective academic activities. Budget is maintained for maintenance of the infrastructure of the college. Meetings and Funds are proposed and approved according to the need of the facility. Electricity in the institution with its equipment's are monitored and repaired time to time. Water supply and maintenance of taps, drains, tanks etc are taken care of. College furniture like tables, chairs, cupboards etc are repaired accordingly. Classroom fans, fire safety equipment's are checked and repaired. Regularly books in the library are checked and taken utmost care. Cleaning of washrooms and whole institution is also

taken care of. College has Wi-Fi system and CCTV which are also taken care and checked duly. Optimum working condition of all properties in the college is maintained regularly. Maintenance of air conditioners, generator, computers and its accessories are maintained under the supervision of the administrator. Vehicles are parked in the parking area. Proper inspection of the college is regularly done manually as well as through CCTV cameras.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

45

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

92

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**B. Any 3 of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Chandrawati Tiwari Girls P.G.College aims to empower women through education. The instituition encourages student's participation in all the curricular & co-curricular activities. Student's council is formed every year via students election. This council actively functions in co-ordination and is responsible for maintaining decorum in college. The student's council comprises of a President, Vice President, General Secretary, Treasurer, University Representative & Commerce Representative. Every year the students get registered in N.S.S. and they participate in a number of campaigns & rally's on various occasions & the seven days N.S.S camp organized every year. The students represent the institution & bring social awareness amongst the rural man, regarding health hygiene, girl child education, abatement of child labor etc. The students represent the institution at the sports level also. Every year Inter-collegiate sports tournament is organized by Kumaun University. The students participate in athletics, kho-kho, volleyball & other sports events. The students represent the college in a number of competitions like Debate, Drawing & Painting competition. Essay writing competition was organized By Higher Education Department and a no. of students participated in it. The college is run by a number of committees. The committees also involve full participation of students in various occasions. The student representative in the IQAC Cell is equally involved in the effective functioning of the IQAC cell.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumini Association was formed on 4th January 2020. In view of the pandemic it was difficult to conduct periodic meetings of the alumini. However the alumini contacted telephonically to receive their suggestion with regard to the affairs of college. The alumini is being connected to college through facebook, whatsaap linkedin etc. It is planned by the IQAC to conduct interactive session of the alumini with the currently enrolled students so that the students may be inspired. The legal registration of the alumini is underway.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

ChandrawatiTiwari Girls P.G. College is affiliated to Kumaun University. It is both a grant-in-aid and self financed institution. The college is run according to the rules and regulation of the U.G.C. Pt.GovindBallabh Pant ShikashaSamiti is the local management body & plays a major role in the administration of the college, right from recruitment of teacher to attending to all the official & formal responsibilities. The college committee actively participates in the functioning of the college. In keeping with the vision & mission of the college, the college committees take every measure in empowering the girl students. The discipline committee takes over the responsibility of instilling such moral values which may groom the personality of students& rate then better citizens of India. The cultural committee helps the student to explore their talents. The grievance cell looks into the complaints of students & instant measures are taken to deal with these complaints. The time table & other relevant information are displayed on the notice board, so that all activities are well informed to the teachers as well as students. The principal holds regular meetings with faculty members regarding effective implementation of various decisions. Time to time feedback of students is taken & necessary actions are taken accordingly. To empower girl students through the powerful tool of education is the main aim of college. The students belong to diverse social strata& under privileged classes too. Thus enhancement of vocational and academic skills is laid emphasis on. Co-curricular activities are organized to ensure all around development of the

students. The students are motivated to participate in NSS to be socially beneficial as well. A digital academic environment is also given to students in view of Covid-19 Pandemic. Projects are given to students & industrial visits are made frequently to give a practical knowledge to students as well. Motivating the students to face future competition through personal guidance is another main mission which the college attempts to accomplish.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management of the Institution plays a very important role in the smooth functioning of the college. The staff is divided into a number of committees. The committees take over the responsibilities of the curricular and co-curricular activities of the college. Round the year a number of events take place and these events are spearheaded by the convener of the committees. The various committees are as follows- i. Admission Committee ii. Discipline Committee iii. Cultural and National Festival Organizing Committee iv. Library Committee v. N.S.S. Committee vi. Examination Committee vii. Academic Time Table Committee viii. Election Committee ix. Hospitality Committee x. College Beautiful and Cleanliness Committee xi. Discharge of Duty Committee xii. NAAC Committee xiii. Co-curricular Activity Committee xiv. Sports Committee xv. Career Counseling Committee xvi. Seminar/Workshop/Conference Organizing Committee xvii. Anti-ragging Committee xviii. Students Complaint Committee xix. Academic Planning and Monitoring Committee xx. Website Updating Committee xxi. Media Charge Cell. Regular official meetings are held, headed by the college Principal. All necessary details are noted and implemented by the faculty members. The beginning of every session is marked with instructions like i. Maintenance of lesson plan ii. Efforts for conducting workshops, seminars and awareness programmes. iii. Engaging more and more students in academic activities and activities related to social issues. iv. Maintaining proper decorum which includes strictness regarding dress code and attendance. v. Keeping the students updated with the syllabus and making scheme and the scope of scoring well in internal examination. With above objectives, the Principal of the institution give a number of useful directions to all the

departments teaching as well nonteaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are; 1. Quality enhancement and improved teaching-learning environment. 2. Enhancement of student support systems. 3. Improved student success rate. 4. To be more innovative and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process. 4. The teacher to be more of a facilitator and mentor than just a full time tutor. 5. To establish research facilities and to nurture and develop research culture among the students and staff. 6. To emphasize on multi-dimensional evaluation of student learning.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

To run a college, an effective governing council is required. The governing council composed of members of the management, a university representative and senior faculty members. The governing council meets every three months to evaluate, assess and plan the work of the institution. As per the university governing guidelines are also included in the organizational structure of the institution. A committee comprising of faculty members and administrative staff are involved in the planning and implementation. The college has governing council, as Chairman , Secretary, Treasurer , list of officers and members. Pt. Govind Ballabh Pant Shiksha Samiti Kashipur Chandrawati Tiwari Girls P.G.

College, Kashipur S.No. Name Post 1. Smt. Vimla Guria President 2. Smt. Meenakshi Sharma Vice President 3. Dr. S.K. Sharma Manager 4. ShriHari Narayan Sharma Asst. Manager 5. Haji Kamar Alam Treasurer 6. Shri Manoj Kaushik Member 7. Shri P.S. Verma Member 8. Smt. Pushpa Devi Sharma Member 9. ShriS anjeev Kashoriyan Member 10. Shri Kumar Amit Narang Member 11. Shri Arvind Kumar Verma Member 12. Shri Ajay Shankar Kaushik Member i. The tenure of governing council is 10 years. ii. It is established in the 1986 year and has twelve (12) members. iii. The administrative setup of the college has chief Administrative officer, supported by finance and accounts officer and office superintendent to look after various administrative activities. iv. Services rules are framed by governing council. The activity and behavior are the important factors of the employees and governed by service rule. The college has established various policies. Increment to nonteaching staff is given according to the service. Promotions are given according to the service years. The appointment authority referred to, shall have the power to take disciplinary action and award punishment.Any party who has grievance can write to Principal for the registration of grievance. For the governments' sanction post, government policies are followed and for self-finance post, recruitments are done accordingly. Library Committee: - The emoluments of the librarian shall be such as may be approved by the state government. The librarian shall be appointed by the executive council on the recommendation of the selection committee consisting of the Vice Chancellor, two experts on the library science. Finance, Audit and Accounts. The management is assisted by a Finance Committee. I. The President or the Secretary of the Management is the Chairman. II. The two other members elected by the Management from amongst themselves. III. The Principal (Ex-Officio); As Secretary of the Finance Committee. IV. The senior most teacher member of management (Ex-Officio). The Finance Committee prepares the annual budget of the college. Account of the students fund shall be audited by the qualified auditor or appointed by the management not from amongst its members. Anti-ragging Committee: The committee is involved in designing strategies and action plan for curbing the menace of ragging in the college. Anti-ragging committee is the Supervisory and Advisory Committee on the matters of planning action for preserving a culture of ragging free environment in the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Empowerment of the Faculty is an important goal of the faculty development through strategies. Institutional efforts are continuously made to enhance the professional development of teaching and nonteaching staff. It includes training, motivating and retraining the employees for the roles and responsibility they perform in the institution. Following are the welfare measures for teaching and non-teaching staff. 1. Internet Facility: - WiFi facility is provided to all the teaching and non-teaching staff. 2. Medical Leave: - Government staff members avail this facility as per the University norms, medical facility is provided. 3. Duty Leave: - For Workshops, Seminars, Orientation Programmes, Conferences, Duty leave is given to the teaching faculties. 4. Maternity Leave: - There is provision for maternity leave for the employees as and when required. 5. Salary: - In the effective measures the role of salary plays vital role. Salary is timelycredited to the employees' bank account. 6. Casual Leave: - The provision of casual leave is

applicable for 14 days. 7. Financial Aid: - Financial Aid is provided to the staff members. 8. PF/ESI: - PF is given to the staff members and the provision of ESI is for the staff members. 9. Winter and Summer Vacations: - Vacations are provided to the staff members. 10. Felicitation/Gift: - On special festivals like Diwali gifts and sweets are distributed among staff members. 11. Conducive and Congenial Environment: - For the progressive and effective output, utmost care is given to the staff members, the environment is congenial and conducive for the welfare and development of the staff. In higher welfare means, the college and management make strategies for empowerment of the staff by motivating the employees through various welfare schemes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The permanent employee performance is monitored annually on the base of Performance Based Appraisal (P.B.A.S) System. This method is adopted in compliance with the U.G.C. regulations and the Performa is filled by each permanent faculty at the end of every year. Simultaneously, it is verified by the college Principal also. It is completed in two steps: - 1. Self-appraisal by the employee and 2.

Appraisal and approval by the concerned authority. The performance is divided into four parts. A. Part 1 has personal details of the employee with regard to the date of joining, correspondence address, the position and grade pay and a column for writing major assignments in addition to teaching. B. Part 2 of the Performa is the self-appraisal part in which the employee assesses his own performance throughout the year on the basis of the following star points. 1. Most important contributions in the year with regard to academic and administrative activities. 2. Regularly in taking lectures, extra and remedial classes by the respective faculties. 3. Details of academic activities organized in the various classes by the respected faculty members. 4. Own research work being undertaken by the teachers (writing research papers, books and projects). 5. The number of workshops, seminars and conferences attended by faculty to accentuate intellectual capacity and subject knowledge. 6. Awards/rewards/any honor given during the year. 7. Timely completing of the syllabus with the help of the study material consulted prescribed and additional resources provided. 8. Implementation of participatory and innovative Teaching – Learning Methodologies updating of subject content, course improvement etc. 9. Execution of examination duties assigned by the college and Kumaun University. 10. Contribution to academics by invited lecturers and chairmanships at National and International conference/seminars etc. 11. Participation in training courses, Teaching – Learning Evaluation Technology Programmes, Faculty Development Programmes etc. C. Part-3 – It consists of assessment of Principal/Reporting Officer whereby the faculty is assessed on the stage of health, intelligence and understanding, quality of work done, ability in discussion and conversation, zeal diligence an sense responsibility, ability to inspire confidence and to get best out of his students, punctuality, integrity and period of absence free duty (casual, medical). D. Part-4 – On the basis of all aforesaid standpoints, the screening-cum-evaluation committees gives the final report to qualify/disqualify the faculty in accordance with the assessment made by the teacher and its approval by the Principal. This report of 4 years determines the eligibility of the faculty for access to increment. 6.4.1 Institution conducts internal and external financial audits regularly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

ChandrawatiTiwari Girls PG College is a Govt-in-Aid college and is affiliated to Kumaun University, Nainital. It comes under the management of Pt. GovindBallabh Pant ShikshaSamiti. A number of selffinanced programmes are run in the college. They are Home Science, Drawing and Painting, Music, I.T., B.Com. Some self-financed PG programmes which are run in the college are Hindi, English, Economics, Sociology, Home Science and Drawing. In accordance with the ShikshaSamiti Constitution, the fees obtained and expenses incurred by the self-financed programmes are looked under the jurisdiction of management committee of the college. The office bearers of the management committee also deal in generation process of bank accounts. Every year, the audit fees and expenses is done by the Chartered Accountant and an audit report is prepared annually and presented. In the year 2003, the college was included in the list of Grant-in-Aid colleges. In accordance with major arrangements of some amount of fees is taken such as Admission fees, sports fees, library fees etc. The above is managed under the jurisdiction of the Principal of the College. The audit of salary and regular teaching and non-teaching staff is done by the General Accountant, Dehradun, Uttarakhand. Auditing by General Accountant has been done till 2016 without any objection.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Chandrawati Tiwari Girls PG College is a Govt-in-Aid college, with well-defined policies for optimal mobilization of funds. Except for salary, the Institution has no other government funding; therefore a major source of revenue for the college is through students' fund. Annual budget is prepared showing estimated receipts and payments. The students fund is generated through sports fee, annual day, students' union fees, journals, library fees, electricity and water fees in accordance with the directions of the government for the Grant-In-Aid Colleges. For self-finance disciplines the budget proposals are discussed in detail and approved by committees of various departments. All the financial transactions are subject to internal check and control. Every voucher is passed through Head Clerk and the Principal. However Development Fees and Practical Fees for the subjects are decided by the management of college. While make provisions for departments, their priorities and requirements are considered. The expenditure and purchases are made in accordance with the provision made in the budget for expenses. The college utilizes financial resources through following committees. i. Admission Committee ii. Discipline Committee iii. Cultural and National Festival Organizing Committee iv. Library Committee v. N.S.S. Committee vi. Examination Committee vii. Academic Time Table Committee viii. Election Committee ix. Hospitality Committee x. College Beautiful and Cleanliness Committee xi. Discharge of Duty Committee xii. NAAC Committee xiii. Cocurricular Activity Committee xiv. Sports Committee xv. Career Counseling Committee xvi. Seminar/Workshop/Conference Organizing Committee xvii. Anti-ragging Committee xviii. Students Complaint Committee xix. Academic Planning and Monitoring Committee xx. Website Updating Committee xxi. Media Charge Cell

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As per the UGC norms, the IQAC was established on the 10th of August,2017. Our college is a grant-inaid college with its own management. Therefore most of the IQAC members are also members from the management, therefore every meeting organized by IQAC is conducted in the invaluable suggestions and presence of respected members& there invaluable advice is made noteof, to be implemented for the betterment of college administration. Since its inception the IQAC has been organizing at least two meetings per year. All the decisions taken by the IQAC are forwarded to the management for approval. The management replies with necessary improvements with respect to feasibility and possibility of implementation of quality enhancing procedures. The cell is working effectively for the overall quality enhancement. The meeting focuses on teaching methodologies with special application of audio, videosids. The frequency of these teaching methodologies in each department is maintained &students' feedback is taken simultaneously. Departmental reports are read, compared & accordingly improved suggestions are given and taken. The various engagements of students' committees are discussed to make sure that this committee performs their respective duties in every academic event. The IQAC has also decided to schedule an Induction programme in the beginning of every academic session, so that the first brick is laid on which proper collaboration may take place between students & teachers. Two Induction programmes are conducted for the U.G. students & one for P.G. students. Their feedback is taken & monitored by IQAC to know further aspirations of students so that Induction programmes would be more improved & informative to students. Another major initiative taken by the IQAC is the maintenance of departmental registers bearing the E-Mail ID's of students to ensure that they may learn communication via E-Mail which is actually the need of the hour. The response of students is read and discussed in IQAC meetings to know how the usage of E-Mail ID's has scaled up in every department and to know the efforts made by teachers & students to collaborate academically on this platform as well

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has its teaching, learning process, structure & methodologies of learning outcomes at periodic intervals through IQAC set up as per norms. To make teaching & learning effective, some strategies & methodologies are focused upon, which are formulated every academic year.The IQAC meeting is held which gives the certain instructions to the members who participate in the meetings, directives for organizing departmental meetings & presenting the minutes of the departmental meetings in the IQAC meeting. The departmental meetings should deal in scheduling proper run of classes, preparing teaching plan, preparing a plan for organizing, cultural, co-curricular & academic activities on respective events & occasions. Therefore departmental meetings are scheduled and presided over by the HOD's. The complete layout of the teaching learning process is framed in the meetings. In between the session the IQAC organizes another meeting to evaluate the performance of each department & whether it was able to meet its objectives or not. If objectives have been met then instructions are given for further plans &strategies, if objectives have not been met then, the existing situation are discussed. Discussion takes place based upon what measures are too implemented to overcome these problems. Impetus to digital teaching learning is given. The IQAC makes it mandatory that every department is able to work digitally as per need of the hour & that may promote a digital academic environment. Implementation of mentor scheme for improvement of teacher students' interaction is given importance to. As per instructions brought about by IQAC meetings, it is made mandatory that slow learners & active learners may be identified and proper co-ordination may be ensured amongst them to create an academic environment where passive learners and active learners may both improve their performance through the following 1.Continuous Evaluation 2. Remedial Classes 3. Result Analysis 4. Feedback Continuous evaluation is done by assigning tests & short projects to students, individually or in group. Remedial classes are taken as per need & availability of time. Students are informed beforehand & are told to sum up with their problems in these classes. IQAC lays

special focus on Continuous Internal Evaluation & Conduction of remedies classes. In the end of every academic session the IQAC directs the departments to analyze the results & feedback from the students as that the level of performance may be observed &accordingly future strategies be framed for upgrading the academic level of each department. Thus the IQAC members find ways & means to improve the standard of education and administration through equal efforts are made by one and all.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

"Men of quality respect women's quality" A well known saying that can make all the changes in the society. Gender quality is not about

clearing the gender difference but providing fundamental human rights and beneficiaries to all gender, Chandrawti Tiwari Girls P.G. College believes in the famous proverb that when the sun rises it rises for everyone it does not discriminate so like sun we should be fair to women and men. To ensure fairness the institution has initiated several measures in gender quality and sensitization in curricular activities. For example the institution (college) celebrates every year "International Women Day" to rejoice the social, economic and culture achievements of women. The N.S.S organizes camps to throw light on the rights of women. The college promotes gender sensitization through the co-curricular activities like seminar, street plays, workshops etc. Chandrawati Tiwari Girls P.G College organizes different awareness campaign on women safety and gender sensitization every now and then. The college provides several opportunities to the girls in sports activities.. The college pays special attention on the safety and security of girl students.. The college ensures proper hygiene and safety for students and staff. Chandrawati Tewari Girls P.G. College trusts in ensuring safe supportive environment without any discrimination

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management
Institute encourages environment friendly practices as follow • Solid waste management: • To reduce waste at institute, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, displaying slogan boards in the campus. • Waste is collected on a daily basis from various sources and is separated as dry and wet waste. • Color coded dustbins are used for different types of wastes. Green for wet and blue for solid waste. • Daily garbage is collected by housekeeping personnel and handed over to authorized personnel of Nagar Nigam for further processing. All waste water lines from toilets; bathrooms etc. are connected with Municipal drainage mains. Waste material like plastic, papers etc. are collected and sold out to scrap vendor from time to time. • Liquid waste management: Liquids are diluted by getting mixed with the washroom and toilet liquid wastes in to the common drainage. • E-waste management • The E-waste collected is stored in store room and disposed every year accordingly. • Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling. • Old monitors and CPUs are repaired by our technician and reused.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](View_File)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for	**C. Any 2 of the above**

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities

D. Any 1 of the above

(Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

"The beauty of the world lies in the diversity of its people". Chandrawati Tiwari Girls P.G. College always motivates its students to respect, accept and appreciate the rich diversity of India. Our college plans variety of programs to provide inclusive environment. Our students respect the different religions, languages and cultures. Chandrawati Tiwari Girls P.G. College trusts that the college is the second home of students and the faculties are family members. We celebrate each and every festival with great joy and enthusiasm which helps the students to implant the social and religious harmony. We celebrate festivas like Holi, Dusshera , Diwali etc.. Our college focuses on teaching different languages like Hindi, Sanskrit, and English. To represent our Indian culture, our college organizes different forms of dances and skits. In such competitions students wear attires of different culture which represent different states, religion and culture. Through such competitions students get acquainted with the different culture of our nation and this helps to develop tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. This type of program creates inclusive environment in the college and Chandrawati College focuses on all round development of each and every child.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

"A person who is offered a quality education will be able to serve the region, the state and the nation through resourceful educational programmes. A quality based education consequently helps in upgrading the individual's growth which in truth endorses the growth of the nation ." Chandrawati Tiwari Girls P.G. College prefers quality education to create a personal paradigm, devoted to master the life skills required for success. Objectives of Professional Ethics & Human Values in Education • To understand the moral values that ought to guide the students. • To justify the moral judgment concerning the profession. • Intended to develop a set of beliefs, attitudes, habits that students should display concerning morality. • To inspire moral and social values and loyalty. • To appreciate the rights of others. Human Values Human values are our guidelines for our success - our paradigm about what is acceptable. Human behavior depends on the characters defining the identity, choosing the values and establishing the beliefs, Human values include morals, integrity, peaceful life, respecting others, honesty, truthfulness, caring ,kindness, courage, sharing, time management, adjustment, co-operation, self confidence, commitment, spirituality and service-learning a teaching method which combines community services with academic instructions as it focuses on critical reflective thinking and civic responsibility. Professional Ethics Ethics is an activity which concerns with the investigation of moral values in moral issues. The set of standards adopted by professionals is called as professional ethics. Every profession like teaching, medical, law etc. has its own professional ethics. Professional ethics are principle that govern the behavior of a person group in a business environment.. like values, professional ethics provide rules on how a person should act towards other people and institution in such an environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Chandrawati Tiwari Girls P.G. College is a reputed Institution in the field of higher education for girls. The main aim for this Institution is to empower the girl though education. Our college celebrates every national and international day with great enthusiasm and pays tribute to our great leaders. The faculty, staff & students of Institution all come together to celebrate this occasion in every effective way and give the message of unity, love & happiness. Republic Day: - Every year our Institution celebrates the Republic Day on 26th January. This day the students reminds about the constitution assembly. The celebration starts with hoisting of national flag by the Chief Guest of our college and a

warm message of nationalism is given by the Principal. Independence Day:- This day is celebrated on the 15th of August every year. On this day flag hoisting is organized by the institution and celebrates the freedom of India from British rule. The institution encourages the students to recall the sacrifices of our national leaders. International Yoga Day:- This day is celebrated on 21th June, every year. On this day yoga instructor or a yoga teacher is invited by the Institution to share his valuable experience to the students and spread awareness about the importance of yoga among students Voter's Day:- The day is celebrated on 25th January where in students are informed about their voting rights.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Chandrawati Tiwari Girls PG College aims to fulfill its vision and mission through academic excellence. In keeping with the vision and mission of the Institution, special focus is done on value based education along with skill oriented education. The Institution was basically established with a point of view to give enhance women empowerment, in a world of cut throat competition, domestic violence and in a world where women safety is of utmost concern. Preparing girls for future endeavors is the prime concern of our Institution. Education is the best weapon for women as it brings about awareness and confidence in them to face all the oddities of life. The teaching-learning process in the college is very efficient. The admission committee counsels the students during admission and motivates the student to opt for best subject combination from the point of view of their career. The Institution offers programmes namely BA, B.Com, B.Ed, and post graduate programme in Hindi, English, Economics, Sociology, Drawing and Painting and Home Science. The students are motivated to opt for practical subjects so that they can generate their own employment to facilitate their source of earning and become self-dependent in every sphere of life. Throughout the academic year, a number of cultural activities are

organised so that it may help the students to explore their talents. Debate competition, quiz competition, extempores, group discussions are organized both at departmental as well as Institutional level. Time to time feedback is collected from students to bring further improvement in the teaching and learning process. One very mandatory measure in bringing Page 70/72out the effectiveness of learning is categorizing students as slow and advanced learners so that all the students may be given appropriate attention and required remedial and extra classes may be arranged. A number of outreach programmes are conducted through N.S.S. This brings about and awareness in girls students to understand their social responsibilities as well. There are 28 qualified teachers at present. The lesson plans are adhered strictly to ensure timely completion of the syllabus. To bring about academic excellence, the students are made to face periodic tests and presentations of their syllabus. All the above methods are meant to improve the skills of students. The career counseling cell organizes career oriented programmes so that the attainment of education may also lead to generation of self-employment since the college has heterogeneous group of students, it becomes a matter of major concern that students belonging to the rural mass and Hindi medium are given equal attention during delivery of lectures. In case of shortage of books, the faculty ensures that notes and books are made available to the students. The library of the college is well equipped with books. It has a treasure of 15549 books. It has 06 Hindi dictionaries and 07 English dictionaries. To prepare students for competitive exams , there are number of books on competitive exams like Banking SSC, UGC NET/SET, computer courses etc. The teaching faculty makes special efforts in providing best books for students. Time to time, the teachers attend, National and International Seminars and Conferences to get exposure to better learning and adopting better methodologies for dissemination of knowledge . In the past 5 years- the college has organized one National Seminar on multidisciplinary dimensions of technology and one webinar on Cyber Security during the COVID ERA. Therefore the Institution also aims to create a digital academic environment. The institution has also organized a webinar on NAAC Accreditation, where in effective strategies were discussed by the resource person DR. Dharmadhikari. The students are able to make the best use of the available facilities. The library is well furnished with books but still, the students are able to accommodate themselves in accordance with the space available. During sports and cultural activities also we try to make the best use of available space. The students work hard and follow the instructions religiously. The weak students come up with their notes and are motivated to speak up in the class. In this way the entire staff coordinates well with students of all spheres to put in their best

in academics. The merit board is displayed at the very entrance of the college. In the year 2014-2015, Gurpreet Kaur of BA 3year scored a percentage of 77.53% bagged the Vice- Chancellor Gold medal and Gaura Devi Gold. In the same year Diksha Channa of BA 2year scored 75.87% and bagged the Vice- Chancellor Bronze medal, Upasna of MA(drawing and Painting), scored 79.56% in 2015-2016 and filled the college with pride by bagging the Vice chancellor Gold medal. In the same year Ankita Pathak of B.Com 3 year stood first with 71.11% and bagged not only the Vice-chancellor Gold medal in 2016 Simranjeet Kaur(B.Com 3 year) bagged the Vice-chancellor Bronze medal with a percentage of 70.89%. Thus every year students make us proud of their academic achievements. This is one such area through which, the students learn to co-ordinate and interact with each other. They become aware of social problems and work together in their own little way to find solution

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Thecollege ensures that the students wear the college uniform. The college uniform is light pink kurta& grey pyjama with grey duppatta. This maintains uniformity amongst the students so that they remain focused on their prime work of learning. 2. Objective: - The objective of the above practice is to create a uniform level, whereby the students are kept away from the ramp, show & artificiality of the society. Students from every strata of the society should learn to co-operate & co-ordinate with each other irrespective of their class, caste, creed & religion. 3. Mode of Operation: - 1. A sample of the uniform is displayed on the bulletin board so that the new students can buy the uniform in keeping with the color. 2. The notice board displays the time-table & specifies that the students should come to class in their uniform & strict actions may be taken against them in case of violation of this rule. 4. Assembly Gathering & Flag Hoisting: - The day begins everyday with an assembly organized by the B.Ed. Department of our college. There are five houses Ganga, Yamuna, Alaknanda, Bhagirathi & Mandakii & each house is given this responsibility of spearheading

the assembly every morning. About 5 to 6 students lead the stage with the following information: - 1. Latest News Updates 2. A Moral Story 3. A Motivating Idea The Assembly ends with Flag hoisting & chanting National Anthem. Objective: - The objectives of conducting the assembly are as follows: - 1. To bring about a spiritual awakening is students. 2. To feel motivated for the challenges of entire day. 3. To imbibe good values in others as well as ourselves. 4. To keep ourselves updated with the latest news. 5. To be instilled patriotism. Mode of Operation: - 1. The students are selected randomly & are directed to collect information pertaining to the above. 2. A day before the concerned teacher On-duty, rehearses the participants. 3. A report is prepared every day & maintained in the diary.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1) The college aims to upgrade the library with L.M.S.

2) Water conservation drive through Water Harvesting System.